

### **Members of the BILD York Chapter:**

As an update to the below, please be advised that the Town of Bradford East Gwillimbury staff have provided further updates to their service delivery among continued efforts to contain COVID-19.

Through continued discussions with BILD, the Town will now be accepting NEW Planning and Building Applications.

For details on how to submit your applications, see below:

- To submit a Planning Application, the applicant must speak directly with the Manager of Planning, Lawrence Kuk at [lkuk@eastgwillimbury.ca](mailto:lkuk@eastgwillimbury.ca) since each application will be coordinated and collected on a case by case basis. For all general inquiries about your application, members are kindly asked to email [planning@eastgwillimbury.ca](mailto:planning@eastgwillimbury.ca).
- Small Building Permit Applications can be submitted via email in PDF format to [permitcoordinators@eastgwillimbury.ca](mailto:permitcoordinators@eastgwillimbury.ca).
- Large Building Permit Applications can be submitted at Town Hall to the Building Standards Branch's front counter (currently a drop box) on a USB Drive or other digital media.
- For questions on either small or large building permit applications, members are encouraged to contact the Chief Building Official Andras Szonyi at [aszonyi@eastgwillimbury.ca](mailto:aszonyi@eastgwillimbury.ca)
- For detailed instruction requirements for electronic/USB building permit submissions, please reference – [here](#).
- For a letter from the Chief Building Official outlining these electronic submission updates, please reference – [here](#).

As a friendly reminder, [BILD's website](#) contains the most recent updates to members including any relevant provincial bulletins, the status and actions of any municipalities/regions as it pertains to your operations and bulletins/notices from our partner organizations. BILD staff are monitoring the situation closely and are making updates as new information comes along.